

( TENDER NO: REC/IT/Web site [www.cirerec.com](http://www.cirerec.com) hosting for CIRE/ 2015/4)

Request for Proposal (RFP)

For

Web Portal hosting for  
Central Institute for Rural Electrification(CIRE)  
of  
Rural Electrification Corporation Ltd.  
(A Government of India Enterprise)

Time schedule of various related events:

Date of Issue (T)	: 28/08 /2015
Last Date & Time for bid Submission	: 09/09/2015 , 15:00 Hrs
Eligibility & Technical bids Opening Date & Time	: 09/09/2015, 16:00 Hrs
EMD	: ` 5000/

## **Subject: Web Portal hosting for Central Institute for Rural Electrification(CIRE)**

### **Introduction:**

#### **About REC**

Rural Electrification Corporation Limited (REC), a NAVRATNA Central Public Sector Enterprise under Ministry of Power, was incorporated on July 25, 1969 under the Companies Act 1956. REC a listed Public Sector Enterprise, Government of India with a net worth of `24,857 Crores as on 31.03.15. Its main objective is to finance and promote rural electrification projects all over the country. It provides financial assistance to State Electricity Boards, State Government Departments and Rural Electric Cooperatives for rural electrification projects as are sponsored by them.

REC provides loan assistance to SEBs/State Power Utilities for investments in rural electrification schemes through its Corporate Office located at New Delhi and 18 field units (Project Offices), which are located in most of the States and also provides training through its training centre "Central Institute for Rural Electrification", Hyderabad.

The Project Offices in the States coordinate the programs of REC's financing with the concerned SEBs/State Power Utilities and facilitate in formulation of schemes, loan sanction and disbursement and implementation of schemes by the concerned SEBs/State Power Utilities.

#### **Central Institute for Rural Electrification (CIRE):**

Central Institute for Rural Electrification (CIRE) was established at Hyderabad in 1979 under the aegis of Rural Electrification Corporation Limited (A Government of India Enterprise) to cater to the training and development needs of engineers and managers of Power and Energy Sector and other organizations concerned with Power and Energy. CIRE organizes Regular National, International, Sponsored training programs for Engineers / Managers from various State Electricity Boards and successor organizations like Generation, Transmission & Distribution Companies, Regulatory Commissions, Rural Development Agencies, Banks, etc.

MOP, Govt. of India have approved the National Training Program for conducting training programs for C&D employees and for Franchisees under 12th plan. CIRE has been appointed as the Nodal Agency training programs for C&D employees and for Franchisees. A target of 1,25,000 and C&D Employees and 25,000 existing franchisees need basis has been set up by MoP.

## **1) Requirement**

CIRE of RECL intends to host the CIRE portal [www.cirerec.com](http://www.cirerec.com) in public domain with the details, infrastructure and facilities available at CIRE using the latest “Cloud Computing” technology which will be accessed by all stake-holders viz. Power Sector Utilities, prospective participants, etc. from anywhere in the country. The foremost task is to display the entire training programs list with details like description, program dates, fee structure, etc in different categories. The site is integrated with Google Map to assist participants to reach CIRE from all important locations of Hyderabad. The website also captures data, generates reports, etc. pertaining to the training programs. The cloud will provide secured on-demand access to the resources with minimal management and the services will be managed by the service provider. The Website’s content has been designed as per the requirement. The most important contents like Training Details, News, and Banner are developed using scripting language instead of Flash to avoid site buffer.

The following are the different modules integrated with the portal

1. Admin (Manage web site content)
2. Training Details (Maintain Program details, Monitor, Reports, Notes, etc.)
3. Human Resource (To Monitor the Training Programs, Reports, In-house Employee Training Management)
4. Finance (To monitor the Training Programs, Raise invoice, Generate Receipts, Reports)

## **2) Invitation of the Bids**

Bids are invited for Hosting of the CIRE website/portal in a Tier 3 or higher Data Centre with ISO 27001: 2013 certification.

The portal will be accessible using standard web browser Microsoft Edge, Google Chrome, Internet Explorer, Mozilla Firefox and across all platforms. The website/portal is developed using php with backend database as MySQL . Cascading Style Sheets (CSS) are used to control the styling of the Website. Java Script, Ajax is used for scrolling of the content, images, dropdowns etc., As the Website has to serve the end-users to view the content and the administrator to add / Edit / Update / Delete / manage the content, it been designed and developed as a Custom Content Management System (CMS). The Website has been designed using HTML, CSS and developed using PHP (5.4 Version) and followed WEB 2.0 standards.

As the Website has been developed as a custom Content Management System (CMS), MYSQL (5.6 Version) database is used to store/manage content.

### 3) Preparation the Bid:

- a) Earnest Money of ` 5000/- : Demand Draft of required amount of Earnest Money issued from any leading Nationalized / Scheduled Bank in favour of “Central Institute for Rural Electrification” payable at Hyderabad required to be submitted. Following information should be marked on the face of the sealed envelope:

**Name of Party**.....

**Tender No**.....

**Earnest Money Amount**.....

**Issuing Bank**.....**Date**.....

#### b) Technical Bid (in separate sealed envelope)

- i. Bid form (As per the format given in Annexure – A)
- ii. Undertaking on compliance of technical specifications and tender specifications and terms & conditions. (As per the format given in Annexure – B)
- iii. Compliance to Technical Bid Document (As per the format given in Annexure–I)

#### c) Financial Bid (separate sealed envelope) :

- i. Bid form (As per the format given in Annexure – C)
  - ii. Price sheet as per Format given in Annexure – II.
- d) CIRE of RECL reserves the right to waive any irregularities; accept or reject the whole; accept or reject part of; any or all bids at its sole discretion without assigning any reason whatsoever.
- e) The EMD, technical bid and financial bid are to be put in separate sealed envelope and indicating the RFQ no, bid description, name of the bidder All the three envelope to be put in one large sealed envelope mentioning the subject “Tender for : Web Portal hosting for Central Institute for Rural Electrification (CIRE) “ addressed to The Chief Manager (F&A), CIRE, Shivarampally, Hyderabad-500052.
- f) No bank charges/interest shall be payable for the EMD
- g) The completed bid is to be submitted in the tender box kept in the reception, CIRE, Shivarampally, Hyderabad-500052.

#### 4) Scope of Work

A.

Serial Number	Scope of Work – Description
1.0	Hosting CIRE Web portal <a href="http://www.cirerec.com">www.cirerec.com</a> in a Tier 3 or higher ISO 27001:2013 certified Data Centre. Provide Multi-core hardware and high performance SAN infrastructure, <b>after the existing data in physical servers is collected at CIRE and migrated to cloud computing by the Bidder. The Onus of transferring the correct and complete data lies on the Bidder.</b>
2.0	Configuring the server as per requirement of CIRE of RECL <ul style="list-style-type: none"> <li>i. CPU</li> <li>ii. RAM</li> <li>iii. Storage space</li> <li>iv. Install and configure Linux OS license</li> <li>v. Provide My SQL license</li> <li>vi. One time Database setup</li> <li>vii. Provide Data transfer facility as per requirement</li> <li>viii. Antivirus installation and configuration</li> <li>ix. High availability for application and database</li> <li>x. Configuring port as per requirement of CIRE of RECL</li> </ul>
3.0	Full back up on weekly basis and daily incremental backup.
4.0	Provide Perimeter level firewall and IPS for enhanced security.
5.0	24X7 Help Desk Support, Trouble Ticket System Incident Response
6.0	To capture and retain snapshot of the data and application at least for 15 days. Facility of Point in time recovery of data and application from the snapshots.
7.0	Provide Disaster Recovery services also
8.0	Provide Full Root / Administrator Access of the operating system and Assist application vendor to install application and database, resolving any issue pertaining to scope of the bidder.
9.0	Install custom software/ front end tool ( if any) as per requirement of the portal

<b>10.0</b>	On demand additional memory and storage space for up gradation
<b>11.0</b>	The setup should comply to RECL ISMS security policy for ISO 27001:2013
<b>12.0</b>	The bidder should have its own cloud service from the Data centre located in India
<b>13.0</b>	The bidder should quote its Service Tax NO. and PAN No.

**B. Time Lines:** time is essence of the contract. The bidder is required to stick to the time-schedule given below:

<b>Serial Number</b>	<b>Milestone</b>	<b>Deliverables</b>
1	Placement of Purchase Order	T1
2	Acceptance	T2=T1+2 weeks
3	Configuring the server as per requirement of RECL and scope of work	T3=T2 + 2 weeks
4	Execution and commissioning of the system and certification by CIRE of RECL and start of SLA	T3 + 2 weeks

**C. Period of contract:**

The contract will be awarded initially for a period of 1 year w.e.f. the date of commissioning of the system and certification by CIRE of RECL. The contract will be extended further for a period of 2 terms of 1 year each at the sole discretion of CIRE of RECL.

**5) Evaluation of Technical Bid**

- a. CIRE of RECL will determine the substantial responsiveness of each bid to the Bidding Documents. For purpose of these Clauses, a substantially responsive bid is one, which conforms to all specifications & terms and conditions of the Bidding Documents without material deviations.
- b. A bid determined as not substantially responsive may be rejected by the CIRE of RECL and may not subsequently be made responsive by the Bidder by correction of the non-conformity.
- c. The technical evaluation committee may at its own discretion decide to carry out surprise inspection of Data Centre to evaluate and ascertain the details as furnished by the bidder in its technical bid, the technical competence to perform the offered services, capabilities, available facilities and resources of the bidder for effective and efficient execution of the project.

- d. The bidder may be required to give detailed presentation of their offer along with the service & set-up of the DC

## **6) Financial Bids**

- a. Quoted prices should be firm and inclusive of all taxes which includes Excise Duty, Sales Tax, VAT, WCT, Service Tax, Octroi & road permit and other taxes, Transit Insurance and freight etc.
- b. The Bidder has to quote rate for each item in the Price Schedule (Annexure II). The Bidder has also to give total cost wherever applicable. Offers not indicating item-wise rates, wherever applicable, are liable for disqualification.
- c. The bidder must note that CIRE of RECL will not provide Form-'D'/Form-'C' etc.
- d. Prices quoted by the bidder shall be fixed during the bidders performance of the contract and not subject to variation on any account. A bid submitted with any conditional price will be treated as non-responsive and shall be summarily rejected.
- e. All prices and other information like discount etc. having a bearing on the price shall be written both in figures and words in the prescribed offer form.
- f. Discrepancy in words / Figures: Bidders shall quote the price in figures as well as in words and also to work out the local amount of the tender. All rates given in the tender must be expressed in English both the words and figures properly and clearly.  
If some discrepancy is found between the rate given in words and figures the following procedure shall be applied:
  - a. When there is a difference between the rates given in words and figures, value written in words shall override amount in figure.
  - b. When the rate quoted by the Bidder in words and figures tallies but the amount is incorrect, the rate quoted by the Bidder shall be taken as correct.
- g. Cutting/Correction: All entries in the tender must be written in permanent ink or typewritten and there should not be any erasures or overwriting or corrections. Cutting and corrections in the bid document should be avoided and if it is unavoidable, it should be kept at the bare minimum and it should be neatly cut and re-written without over-writing and use of correcting fluid. All corrections should be duly signed by the Bidder. In case the Bidders resorting to many corrections including usage of white correcting fluid in the tender document, the tender may be liable for rejection.
- h. Rates should be valid for a period of three years from the date of opening/ last date of submission of bids offer subject to the condition that the bids shall be deemed to be valid and if during the notice period the tender is

finalized/ awarded the bidder shall be deemed to be a willful party to that and in case of a default EMD shall be forfeited and the bidder may be blacklisted from participating in and and/or all tenders of CIRE of RECL for such a period as decided by CIRE of RECL at its sole discretion

- i. All costs and charges, related to the bid, shall be expressed in Indian Rupees only

## **7) Opening of Financial Bids**

- a. CIRE of RECL will open the financial bids of only those bidders, which have been found to be eligible and technically qualified to undertake the job (including surprise visits/ presentation etc, if any, as mention in the tender document).
- b. The Financial Bids of the qualified bidders shall be opened in the presence of their representatives, who choose to be present, on a specified date and time and Venue.
- c. The date and time of opening of financial bids shall be informed only to the technically qualified bidders.

## **8) Evaluation and Comparison of Bids**

- a. The comparison shall be of all-inclusive price of services and goods, such price to include all costs as well as duties and taxes paid or payable.
- b. Discrepancy in words / Figures: Bidders shall quote the price in figures as well as in words and also to work out the local amount of the tender. All rates given in the tender must be expressed in English both the words and figures properly and clearly.

If some discrepancy is found between the rate given in words and figures the following procedure shall be applied:

- i. When there is a difference between the rates given in words and figures, value written in words shall override amount in figure.
  - ii. When the rate quoted by the Bidder in words and figures tallies but the amount is incorrect, the rate quoted by the Bidder shall be taken as correct.
- c. Cutting/Correction: All entries in the tender must be written in permanent ink or typewritten and there should not be any erasures or overwriting or corrections. Cutting and corrections in the bid document should be avoided and if it is unavoidable, it should be kept at the bare minimum and it should be neatly cut and re-written without over-writing and use of correcting fluid. All corrections should be duly signed by the Bidder. In case the Bidders resorting to



many corrections including usage of white correcting fluid in the tender document, the tender may be liable for rejection.

- d. Bids will be evaluated on the basis of lowest quote (L1) on Grand Total as per the specified formulae. CIRE of RECL will calculate the Grand Total based on unit values and specified formulae, if any and accordingly L1 bidder will be determined. e. The order shall be placed on L1 bidder.
- f. The decision of CIRE of RECL arrived at, as per above will be final and no representation of any kind shall be entertained.
- g. The vendor should not assign or sublet the work order or any part of it to any other agency in any form. Failure to do so shall result in termination of work order and forfeiture of EMD etc.
- h. No deviations from these terms and conditions will be accepted. Any violation there off will lead to rejection of the bid and forfeiture of EMD/Security Deposit.
- i. The EMD will be returned after 30 days of successful completing of the scope of work.

## **9) Execution of Offer**

- a. To Sign Service Level Agreement (SLA) for 99.5 uptime of the entire CIRE of RECL IT setup with CIRE of RECL as per the approved format of CIRE of REC.
- b. Execute as per scope of work
- c. Assist/Co-ordinate with other existing and future vendor of REC within its scope boundary.

## **10) Language of Bids**

- a. All bids and supporting documentation shall be submitted in English and should be clear, free from jargons and ambiguous words or phrases requiring interpretation. Expressions like 'subject to availability', 'subject to acceptance', 'to be provided later' etc. shall not be accepted.
- b. Bidder should take care to avoid corrections/erasures in the tender offer. Corrections/erasures, if any, made in the tender have to be authenticated by signature or official seal of the tendering firm.
- c. Incomplete tenders, amendments and alterations to the tender received after opening and/or tenders submitted late are liable to be rejected.
- d. Printed terms and conditions, if any, of the Bidder will not be considered as forming part of the tender. Technical Specification Deviation if any, wrt the technical specifications given in the tender document, should be indicated separately clause wise under the heading "deviations to the Technical Specification / Commercial Terms".

## 11) Terms of Payment

- a. No advance payment shall be made.
- b. One-time payment for database setup will be released after successful installation and configuration. Charges of other line items of price schedule will be released on quarterly basis after completion of the quarter on raising of invoice by the vendor.
- c. Penalty will be deducted on breach of SLA based on the uptime for the quarter i.e. 0.1 % breach during the month will result into 5% deduction of penalty on monthly value of contract from the amount due of that quarter.
- d. Payments shall be subject to deductions of any amount for which the bidder is liable under the agreement against this contract. Further, all payments shall be made subjects to deduction of TDS (Tax deduction at Source ) as per the prevailing income- Tax Act and any other taxes as on the date of invoice submission and/or payment date, whichever is higher.
- e. All Payments shall be made in Indian Rupees only.

## 12. Performance Bank Guarantee

- a. The successful Bidders at his own expense, deposit with CIRE of RECL, Shivarampally, NPA Post, Hyderabad-500052, within thirty (30) working days of the date of notice of award of the tender, a Performance Bank Guarantee for **an amount of 15% of the order value for the due performance** and fulfillment of the contract by the selected Bidder valid for 15 months.
- b. The Performance Bank Guarantee should be drawn on a Scheduled Commercial Bank in favor of The 'Central Institute for Rural Electrification', payable in Hyderabad.
- c. The Performance Bank Guarantee may be discharged / returned by the CIRE of RECL after the completion of the contract upon being satisfied that there has been due performance of the obligations of the vendor under the contract. The Performance Bank Guarantee shall be valid till the end of the contract period plus three months.
- d. Failure of the Bidder to comply with the above requirement, or failure to enter into contract within stipulated period or within such other extended period, as may be decided by the CIRE of RECL, shall constitute sufficient grounds, among others, if any, for the annulment of the award of the tender.

- e. In the event the vendor being unable to provide the services, during the empanelment period, as per the contract for whatever reason, the Performance Guarantee would be revoked by CIRE of RECL.
- f. No bank charges/interest shall be payable for the Performance Bank Guarantee.
- g. REC shall also be entitled to make recoveries from the Bidder's bills, from Bank Guarantee, or from any other amount due to him the equivalent value of any payment made to him due to inadvertence, error, collusion, mis-construction or mis-statement.

### **13) Termination of Contract**

- a. CIRE of RECL may at any time terminate the contract, if the bidder is unable to provide the services as per the contract. In such cases, if any amount is due to the Bidder on account of the work executed by him, if payable, shall be paid to him only after due recoveries as per the provisions of the contract and after alternate arrangement to complete the work has been made at the Bidder's cost and risk. The selected Bidder will give at least three months' notice prior to discontinuing the service
- b. CIRE of RECL may at any time terminate the Contract by giving written notice to the selected Vendor, without compensation to the selected Vendor. If the selected Vendor becomes bankrupt or otherwise insolvent, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to CIRE of RECL.
- c. CIRE of RECL may by written notice sent to the selected Vendor, terminate the purchase order and/or the Contract, in whole or in part at any time of its convenience. The notice of termination shall specify that termination is for CIRE of RECL's convenience, the extent to which performance of work under the purchase order and /or the Contract is terminated, and the date upon which such termination becomes effective. CIRE of RECL reserves the right to elect :
  - d. to have any portion completed at the purchase order and/or the Contract terms and prices; and/or
  - i. to cancel the remainder and pay to the selected Vendor an agreed amount for partially completed Services.

- e. In the event the Vendor's Company or the concerned Division of the company is taken over/bought over by another company, all the obligations under the agreement with CIRE of RECL, should be passed on the compliance by the new company new Division in the negotiation for their transfer.
- f. CIRE of RECL at its discretion may terminate the contract on grounds of nonperformance by the vendor to provide services as per SLA.
- g. On termination the performance guarantee/security deposit will be forfeited.

#### **14) Governing Law and Disputes**

- a. The parties hereby agree that the Courts at New Delhi shall have exclusive jurisdiction in all matters relating to or arising out under these documents.
- b. The bids and any contract resulting there-from shall be governed by and construed according to the Indian Laws.

#### **15) Arbitration**

If any dispute(s) or difference(s) of any kind whatsoever arise between the Parties, the Parties hereto shall negotiate with a view to its amicable resolution and settlement through a committee appointed by CMD, RECL. In the event no amicable resolution or settlement is reached between the parties within 30 days after receipt of notice by one party, then the disputes or differences as detailed above shall be referred to and settled by the Sole Arbitrator to be appointed by CMD, RECL. The arbitration proceedings shall be in accordance with the prevailing Arbitration and Conciliation Act, 1996 and Laws of India as amended or enacted from time to time. The venue of the arbitration shall be New Delhi, India. The fee & other charges of Arbitrator shall be determined by the Arbitrator in terms of the act and shall be shared equally between the parties. The Arbitrator will give the speaking and the reasoned Award. The parties will not be entitled to any pendent-lite interest during arbitration proceedings. Notwithstanding any references to Arbitration, the parties shall continue to perform there respective work/obligation under the contract.

**I) Technical Bid Document****Technical specification of Data Centre for Cloud hosting**

<b>Requirement</b>	<b>Vendor to specify ( yes/no)</b>	<b>Give details ( Enclose proof in support ( if any) ( specify pg no. of the document attached with the bid)</b>
1. Minimum Tier 3 or higher Data Centre		
2. SLA ( Uptime)		
3. 12X6X365 or higher Availability monitoring (8AM to 8PM Mon to Sat)		
4. 12X6X365 or higher Help Desk Support, Incident Response (8AM to 8PM Mon to Sat)		
5. On demand memory and storage space upgradration		
6. Data Centre Control system – BMS		
7. Redundancy for <ul style="list-style-type: none"> <li>• UPS</li> <li>• Generator</li> <li>• Network</li> <li>• Server</li> </ul>		
8. Certifications <ul style="list-style-type: none"> <li>• IT Service Management</li> <li>• ISMS – ISO 27001:2005</li> <li>• Business Continuity Management plan</li> </ul>		
9. Power source		
10. Fuel Backup capacity for generator		
11. Value added services provided <ul style="list-style-type: none"> <li>• O/s Management</li> <li>• DB management</li> <li>• Firewall management</li> <li>• Backup Management</li> <li>• DR &amp; BCP solution</li> <li>• IDS/IPS</li> </ul>		
12. Snapshot of Data and application with retention period		
13. Recovery of application and 12 database from snapshot		
14. The bidder should have clientele of Central/ State Government Departments/ PSUs/ Autonomous Bodies in India during the last two years. The order value should be 2 lakhs		

per year ( enclose proof of atleast 2 organization)		
15. Bid should accompany an earnest money deposit of Rs 5000/ (Rupees Five thousand Rupees) in the form of a Demand Draft/Banker's cheque drawn on a Scheduled commercial bank in the favor of 'Central Institute for Rural Electrification" payable at Hyderabad		Bank Name: Branch Name: DD/BG No.: Date: Amount: Place:

II) Technical Specification of the H/w and s/w to be provided

Description	Required	To be Supplied
1. Processor Technology	Latest Intel 5500 series or better	
2. Hard Disk	15k RPM, SAS with hot plug	
3. Servers	Rack Optimized	
4. RAM	DDR III 1066 MHZ or better	
5. Throughput	2.4 GHz or better	
6. Latency	Very low	
7. Uptime	99.5% or better	
8.Power supply to server	Redundant	
9.Network Adapter	Redundant	
10.Snapshot of data and application	Yes	
11.Retention period of snapshot	Min. 15 days	

Dated this day of 2015

Signature of Bidder

Name

Details of enclosures.

Full Address:\_\_\_\_\_

Telephone No.\_\_\_\_\_

Fax No. \_\_\_\_\_

E-mail

COMPANY SEAL

## Price Schedule

Sl. No.	Cost Component (A)	Description (B)	QTY	Monthly Recurring				
				Monthly Charges (INR)	Taxes (If any) (INR)	Total Price (Inclusive of Taxes) (INR) per month	Total Price (inclusive of Taxes) (INR) per year	
1	VPS-High Availability	Cores : 4 RAM: 6GB Storage: 50 GB Bandwidth: 4 GB Data transfer : 50 GB	01 No					
2	DB	My SQL	01 No					
3	OS with Management	Linux	01 No					
4	Backup Space	50 GB	01 No					
5	Antivirus	Trend Micro/Symantec/MacAfee server version	01 No					
6	Set up charges (one time)	Server, Database and application	01 No					
7	Backup Management	Regular backup of the application & database as per scope of work	01 No					
Grand Total								

Optional Cost								
1	DB Mgmt.	DB Management	01 No					
2	Firewall	Dedicated Firewall	01 No					
3	Processor	Per core increase	01 No					
4	Storage	500 MB	01 No					
		200 MB Additional Space	01 No					
5	RAM	1 GB Additional	01 No					
6	Backup Space	Increment of 1 GB	01 No					
Total for Optional Cost								

\* Above quantities are tentative and indicative only and CIRE of REC reserves the right to order superset and/or sub-set of the quantities as per CIRE of REC's requirements.

Note :

1. Taxes shall include Excise Duty, Sales Tax, VAT, WCT, Service Tax, octroi & road permit and other taxes, Transit Insurance and freight etc. The prices quoted by the bidder shall remain firm during the entire period of the Contract and shall not be subject to variation on any account. The bid submitted with a variation clause (unless asked by the CIRE of RECL) will be treated as non-responsive and rejected.
2. It is bidders responsibility to deliver the goods at final destination. CIRE of RECL may assist if required
3. Costs should be indicated clearly both in figures and words and any cutting/ erasures/ overwriting/ deletions/ modifications etc shall be properly attested by the authorized signatory otherwise the bid is liable to be rejected.
4. Under no circumstances any extra/ additional taxes, duties, levies etc. shall be payable to the bidder by CIRE of RECL unless such a tax, duty or levy has been newly introduced and notified by the Government of India.
5. Prices should be indicated in Indian Rupees only and in the respective units indicated at each row.
6. Calculations against each row as specified in the price schedule should be carried out carefully both for the total of each row. Furnishing of any miscalculation etc. shall be at the bidder's risk and cost and the bid may be liable for summary rejection.
7. The prices indicated by the bidder should be inclusive all expenses in terms of three years comprehensive warranty maintenance.
8. The details for column no. 'B' above are provided in Scope of Work and Technical Specification Annexure – I and prices shall be deemed to have been quoted by the bidder taking into consideration these details and other clauses as specified in the tender document and as per tender terms and conditions and without any deviations of any form/sort/kind etc.
9. RECL shall carry out recalculation/ verification of the prices, Total (against each item) based on the prices/ cost quoted by the bidder for unit price, applicable taxes (as applicable) based on indicated initial approximate quantities and the final calculations as arrived by the RECL shall be binding on the bidder.
10. In case of any part/ sub-component/ sub-assembly/ software/ peripherals etc. not being quoted / included by the bidder for the effective and efficient performance of the equipment/ product in pursuance to clause 9(f) of commercial bid above and/or any hiding/ false/ forging etc. of information/ quoted prices in the price schedule then the same shall be at the bidder's risk and cost and in the event of failure to comply shall result in summary rejection of bid and revocation of appropriate tender clauses and blacklisting of the bidder, at the discretion of the CIRE of RECL, and in such an event CIRE of RECL reserves the right to carry out financial evaluation of the rest of the bids as per the tender terms and conditions.
11. The bidder shall be deemed to have noted and agreed to as specified in the tender that CIRE of RECL will NOT provide "Form C/D".
12. The bidder shall be deemed to have noted and agreed to the right of CIRE of RECL to order for super-set/ sub-set of the items and/or procuring the same and/or similar items from alternate and/or different sources at CIRE of RECL discretion.15



Bid Form

(On the letter head of the firm submitting the bid document)

To  
The Chief Manager (F&A)  
Central Institute for Rural Electrification  
of Rural electrification Corporation Limited,  
Shivarampally,  
NPA Post,  
Hyderabad 500 052  
Ref: Bid document No  
Dated\_\_\_\_\_

Sir,

- a) Having examined the bidding documents and having submitted the bid for the same, I/We, the undersigned, hereby submit the financial bid for services as per the schedule of requirements and in conformity with the said bidding documents.
- b) I/We undertake, if my/our bid is accepted, to supply, install, and commission and maintain the offered goods and services in accordance with the delivery schedule specified in the bidding documents.
- c) We agree to abide by this bid for a period of one Hundred Eighty days it shall remain binding upon us and may be accepted at any time before the expiration of that period and till the time I/We after the expiry of the validity period formally withdraw my/our bid in writing with a minimum notice period and associated terms and conditions and as specified in the tender document and in all such cases my/our bid shall be deemed to be valid.
- d) I/We declare:
  - i) I/We hereby offer Goods and Services at the prices and rates mentioned in the Financial Bid.
  - ii) I/We have carefully read and understood and abide by the terms and conditions of the bid document and the conditions of the contract applicable 16 to the bid document and we do hereby undertake to provide services as per these terms and conditions.
- e) Certified that the bidder is:
  - i) A sole proprietorship firm and the person signing the bid document is the sole proprietor/constituted attorney of the sole proprietor,

OR

  - ii) A partnership firm, and the person signing the bid document is a partner of the firm and he has authority to refer to arbitration disputes

concerning the business of the partnership by virtue of the partnership agreement/by virtue of general power of attorney

OR

- iii) A company and the person signing the document is the constituted attorney.

(NOTE: Delete whatever is not applicable. All corrections/deletions should invariable by duly attested by the person authorized to sign the bid document)

- f) We do hereby undertake, that, until a formal work order is prepared and executed, this bid, together with your written acceptance thereof and placement of letter of intent and / or award shall constitute a binding contract between us.

Dated this day of 2015

Signature of Bidder

Name

Full Address:\_\_\_\_\_

\_\_\_\_\_

Telephone No.\_\_\_\_\_

\_\_\_\_\_

Telegraphic Address:\_\_\_\_\_

Fax No.\_\_\_\_\_

E-mail\_\_\_\_\_

COMPANY SEAL

UNDERTAKING ON COMPLIANCE OF TECHNICAL SPECIFICATIONS AND TENDER  
SPECIFICATIONS and TERMS & CONDITIONS

(To be submitted on the bidder's letter head duly signed by the authorized signatory)

I/We hereby undertake that I/we have examined/ perused, studied and understood the RFP document No. \_\_\_\_\_ dated \_\_\_ and any corrigendum/ addendum/ clarification etc. completely and have submitted my/our bid in pursuance and without any material and/or other deviations to the said documents.

I/We hereby undertake that I/We understand that the Scope of Work and Requirement of this tender is indicative only and not exhaustive in any manner and that the final scope of work and specification will be decided by the REC at their discretion.

I/We hereby undertake that we shall comply with the Scope of work and requirements and tender terms and conditions completely and there are no deviations of any manner and/or sort and/or kind in this regard from my/our side.

I/We undertake to be the single point of contact for REC and shall be solely responsible for all activities and for the entire scope of work and requirements as per the service levels defined in the tender document.

I/We hereby undertake that I/We do understand that my/our bid should be as per the tender document and should be accordingly submitted to the REC. In case of a failure to comply and/or a variation the REC has got sole discretion to consider or disqualify my/our bid for the aforementioned RFP/tender/Bid document and I/We shall be not having any claim of any sort/kind/form on the same.

I/WE hereby confirm that the solution and scope of work mentioned in this tender are workable proper and sustainable as per information provided in the tender document.

I/We hereby declare that our company has not been banned or disqualified by any Government or any Government agencies or PSUs for a period of last five years.

I/We hereby attach the duly signed and stamped bid document as an acceptance of tender specifications and terms & conditions with the technical bid.

I/We hereby affirm that our response is valid for the period including the deemed period as specified in the tender document.

Signature of Authorized Signatory

Name of the Signatory

Date  
Place

Company Name  
Company Seal

(On the letter head of the firm submitting the bid document)

To

The Chief Manager (F&A)  
Central Institute for Rural Electrification of  
Rural Electrification Corporation Limited,  
Shivarampally,  
NPA Post,  
Hyderabad 500 052

Ref: RFP document No

Dated\_\_\_\_\_

Sir,

Having examined the documents and having submitted the bid for the same, I/We, the undersigned, hereby submit the financial bid for services as per the schedule of requirements and in conformity with the said bidding documents. I/We hereby offer to provide Goods and Services at the prices and rates mentioned in the Commercial Bid. I/We do hereby confirm that the prices and rates specified have been verified and are final and authentic, I/We do hereby undertake that, in the event of acceptance of my / our bid, the rendering of services shall be made as stipulated in the schedule to the Bid document and that we shall perform all the incidental services. The prices quoted are inclusive of all charges including logistics, taxes, duties, levis etc for providing offered services to CIRE of RECL and/or its clients/ users across India.

Dated this day of \_\_\_\_\_ 2015

Signature of Bidder

Name

Details of enclosures

Full Address:

Telephone No.

Fax No.

E-mail:

COMPANY SEAL